

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_

**LESSON GOAL** Develop strategies for a well organized, practiced, planned, and prepared public presentation.

**ESSENTIAL QUESTION** How can I use effective communication to prepare a presentation of my experiences?

### STUDENT EXPECTATIONS

1. Participate in a discussion about public speaking.
2. View and discuss one or more famous speeches and presentation strategies and tips.
3. Develop a presentation based on guidelines.
4. Practice your presentation in a lower risk setting to ensure proper time management, material use, transitions, voice quality, content, and closure.
5. Give feedback to another student on his or her presentation.
6. Revise presentation to include feedback from peers, self, and advisor.
7. Perform your presentation in front of a larger and higher risk audience.
8. Reflect on the presentation process, execution, and connection with the material and audience.

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.						
Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
1	<b>Presentation Overview</b> Engage in discussion and information about making effective presentations.	Engaged in discussion fully by offering thoughtful responses.	Participated in discussion at least once.	Did not offer comments during discussions but demonstrated active listening.	Did not participate in classroom discussions.	
2	<input checked="" type="checkbox"/> <b>ASSIGNMENT 1</b> <b>Presentation Planning</b> Complete a presentation plan and draft a presentation.	Thoughtfully and thoroughly drafted an effective presentation that addressed the presentation guidelines.	Drafted a presentation that addressed most of the planning and presentation guidelines.	Drafted a presentation that met some of the planning and presentation guidelines.	Made a minimal effort to draft a presentation.	
1	<b>Present to Small Group</b> Practice presentation in front of others.	Presented with regard to proper time management, material use, transitions, voice quality, content, and closure.	Presented with some regard to time management, material use, transitions, voice quality, content, and closure.	Presented with minimal regard to time management, material use, transitions, voice quality, content, and closure.	Presented with no regard to time management, material use, transitions, voice quality, content, and closure.	
1	<b>Presentation Feedback</b> Give and take constructive criticism on a presentation.	Gave detailed, complete and helpful feedback.	Gave complete and helpful feedback.	Gave helpful feedback.	Did not give helpful feedback.	
1	<input checked="" type="checkbox"/> <b>ASSIGNMENT 2</b> <b>Revision</b> Revise presentation based on feedback and a review of guidelines.	Made revisions in order to improve presentation and to include feedback.	Made some revisions in order to improve presentation and to include feedback.	Made minimal revisions in order to improve presentation and to include feedback.	Made no revisions in order to improve presentation and to include feedback.	
3	<b>Polished Presentation</b> Perform final presentation in front of a larger and higher risk audience.	Presentation showcased preparedness, researched and developed content, clear speaking, time management, eye contact, proper volume, and engagement of the audience.	Presentation mostly showcased preparedness, researched and developed content, clear speaking, time management, eye contact, proper volume, and engagement of the audience.	Presentation somewhat showcased preparedness, researched and developed content, clear speaking, time management, eye contact, proper volume, and engagement of the audience.	Presentation did not showcase preparedness, researched and developed content, clear speaking, time management, eye contact, proper volume, and engagement of the audience.	
1	<input checked="" type="checkbox"/> <b>ASSIGNMENT 3</b> <b>Reflection</b> Reflect on the presentation process, execution, and connection with the material and audience.	Thoughtfully reflected on the public presentation process and learning.	Completed the reflection of the public presentation process and learning.	Made an attempt to complete the reflection of the public presentation process and learning.	Did not complete the reflection of the public presentation process and learning.	