

Critical Observation

LESSON GOAL

Make and organize observations about organizations and reflect on how the organization functions in the community.

ESSENTIAL QUESTIONS:

What are effective strategies for making critical observation?

INTEGRATING TECHNOLOGY

ANNOUNCEMENT

- Check Announcements for any information about assignments and due dates.

MY PORTFOLIO

- Submit work to My Portfolio.

MY WORKSPACE

- Prepare your assignments in My Workspace.

LESSONS

- Review the lesson.
- Complete assignment.
- Submit assignment.

ASSIGNMENTS

- Use Assignments to submit your artifacts and reflections.

GRADEBOOK

- Check Gradebook for your lesson evaluation.

SCHEDULE

- Check schedule for assignments and due dates.

COMMUNICATE

with your teacher or other students if desired

- Blogger
- Chat Room
- Drop box
- Mailtool

1-2 class periods

LESSON OVERVIEW

Have you ever found it challenging to explain what an organization, such as your internship site, does for the community? In this lesson you will have the opportunity to SHOW people what happens at an organization by using graphic organizers. Graphic organizers help present the main points visually, by highlighting, organizing, and comparing information so that it can be effectively understood.

STUDENT EXPECTATIONS

1. Complete *Critical Observation Question Plan* by selecting graphic organizers and sources of information to answer questions.
2. Create graphic organizers to collect notes.
3. Use graphic organizers to collect and present information about an organization.
4. Develop and make a presentation of information about an organization using graphic organizers.
5. Write a reflection about the use of graphic organizers to collect and present information.

There are three assignments in this lesson. The first is to complete the *Critical Observation Questions Plan*. The second is to use graphic organizers to collect information and develop a report that you will present to the class. The third is to write a reflection about effective use of graphic organizers.

Here are the ways you can succeed in this lesson

1. Complete the *Critical Observation Question Plan*, conferring with others to identify the most effective graphic organizers to gather and present data.
2. Thoughtfully create and use graphic organizers to collect information and prepare a complete report that answers all questions in the *Critical Observation Question Plan*. Change the organizers to fit the data as needed.
3. Select an effective presentation method to present information, demonstrating effective use of graphic organizers.
4. Write a thoughtful reflection demonstrating understanding of effective use of graphic organizers.

Critical Observation



ASSIGNMENT 1

In class you have explored the use of different types of graphic organizers to represent different types of information. Now follow these steps to create a plan for using graphic organizers to present information about a community business or organization.

1. Add any additional questions you have to the ***Critical Observation Questions Plan*** along with the graphic organizer you developed previously.
2. Even though students may be investigating different organizations, discuss and list in the second column which types of graphic organizers would be effective for collecting the answers to all the other questions on the ***Plan***. For example, a map would be useful for identifying location and a timeline would be useful for answering the question about how long it has been in existence.
3. In your group discuss and identify where you can find the information and data you need to answer the questions and list it in the chart.
4. When you are finished, use the ***Sakai*** Assignments Tool to submit your charts for review.

Critical Observation



ASSIGNMENT 2

In class you have explored the use of graphic organizers and have developed a plan to collect information to answer questions about an organization. Now follow these steps to use the graphic organizers you planned to gather information and develop a report that you will present to the class.

1. Draw the graphic organizers you plan to use or use the computer to create them.
2. Use the graphic organizers to collect data.
 - a. Some data is available on the internet.
 - b. Other data can be found in company or organization brochures.
 - c. Other data can be gathered by informal or formal interviews.
3. Modify the graphic organizers, as needed, to suit the purpose of presenting the information effectively.
4. After all the information has been collected, proofread, revise, and edit your graphic organizer to make it presentable. Label each organizer to clearly identify what information it is providing and what question it answers.
5. Write an introductory paragraph for the answers to your questions, explaining the purpose of your organization and what information the graphic organizers will provide.
6. Write a summary paragraph explaining how your organization functions in the community and describing which communities it serves summarizing the information in the graphic organizers.
7. Plan on presenting the information to the class in less than five minutes. Choose any of the following methods.
 - a. Make copies of your report for each classmate.
 - b. Use a multimedia presentation software program to present it to the class.
 - c. Display your graphic organizers on poster board for all to see.
8. Use the *Sakai* Assignments Tool to submit your report for evaluation.

Critical Observation



ASSIGNMENT 3

Reflect in writing on the following questions. Use the *Sakai* Assignments Tool to submit your reflection for evaluation.

- Did graphic organizers simplify or complicate your data collection process?
- How did you decide which graphic organizers to use?
- How could your graphic organizers be more effective in presenting your information?
- What did you learn about your organization that you didn't know before?

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.

Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
2	ASSIGNMENT 1 Critical Observation Questions and Plan Complete the plan for answering the questions.	Completed the plan conferring with others to identify the most effective graphic organizers to gather and present data.	Completed the Critical Observation Questions Plan .	Completed part of the Critical Observation Questions Plan .	Did not complete the Critical Observation Questions Plan .	
3	ASSIGNMENT 2 Critical Observations Report Collect information and prepare a report using graphic organizers.	Thoughtfully used graphic organizers to collect information and prepare a complete report that answered all questions. Changed the organizers to fit the data as needed.	Used graphic organizers to collect and present information in a report.	Used graphic organizers to collect some information and present it.	Completed little or no work on the graphic organizer.	
2	ASSIGNMENT 3 Reflection Write a reflection about using graphic organizers to collect and present information.	Wrote a thoughtful reflection demonstrating understanding of effective use of graphic organizers.	Answered all questions in a reflection.	Answered some of the questions in a reflection.	Did not write much or did not attempt assignment.	