

### LESSON GOAL

Explore the need for effective verbal and nonverbal communication strategies.

### ESSENTIAL QUESTION

What are effective verbal and nonverbal communication strategies?

### INTEGRATING TECHNOLOGY

#### ANNOUNCEMENT

- Check Announcements for any information about assignments and due dates.

#### MY PORTFOLIO

- Submit work to My Portfolio.

#### MY WORKSPACE

- Prepare your assignments in My Workspace.

#### LESSONS

- Review the lesson.
- Complete assignment.
- Submit assignment.

#### ASSIGNMENTS

- Use Assignments to submit your artifacts and reflections.

#### GRADEBOOK

- Check Gradebook for your lesson evaluation.

#### SCHEDULE

- Check schedule for assignments and due dates.

#### COMMUNICATE

with your teacher or other students if desired

- Blogger
- Chat Room
- Drop box
- Mailtool

1-2 class periods

### LESSON OVERVIEW

How do you communicate with others? Are you quiet, loud, talkative? How do you communicate nonverbally? Do you look people in the eye? Do you cross your arms? Do you stand close? Each of these strategies is a way of communicating. Even if you are standing still and not looking at anyone or talking, you are still communicating. In this lesson you'll explore different strategies for communication and work on building your communication skills.

### STUDENT EXPECTATIONS

1. Participate in discussions about verbal and nonverbal communication strategies.
2. Recognize and respond to verbal and nonverbal communication.
3. Create a multimedia presentation to demonstrate verbal and nonverbal communication strategies.
4. Write a reflection about verbal and nonverbal communication strategies.

There are two assignments in this lesson that ask you to describe and reflect on verbal and nonverbal communication strategies.

### Here are the ways you can succeed in this lesson

1. Take appropriate initiative in discussion to relay examples of verbal and nonverbal communication strategies.
2. Aptly recognize and demonstrate verbal and nonverbal communication strategies.
3. Work creatively to craft a comprehensive PowerPoint that identifies verbal and nonverbal communication.
4. Thoughtfully reflect on the importance of understanding verbal and nonverbal communication strategies at site.



## ASSIGNMENT 1

In class you should have participated in discussions that demonstrate your understanding of the importance of both verbal and nonverbal communication. Think of the presentation that was shared and use it, plus your experience, and your **Verbal Versus Nonverbal Communication Chart** information to create your own multimedia presentation.

1. Plan your presentation to describe different types of verbal and nonverbal communication strategies.
2. Include proper headings, animation, quality images, organization, layout, and creativity in your design.
3. For each strategy you describe, include an appropriate response that you could use to maintain professionalism. For example, what are appropriate responses if someone does or doesn't make eye contact? What do you do if someone won't answer a question?
4. Plan on making your presentation in class.

Use the *Sakai* Assignments Tool to submit your presentation for evaluation.



## ASSIGNMENT 2

In class you participated in discussions and activities related to verbal and nonverbal communications. Then you created a presentation about communications. Think of these as you respond to the following prompt in writing.

Record, describe, and explain three items you feel are the most important to remember about verbal versus nonverbal communication.

Use the *Sakai* Assignments Tool to submit your reflection for evaluation.

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.

Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
4	<b>ASSIGNMENT 1</b> <b>Presentation</b> Identify and describe verbal and nonverbal communication strategies.	Worked creatively to craft a comprehensive multimedia presentation that identifies verbal and nonverbal communication.	Crafted a multimedia presentation that identifies verbal and nonverbal communication.	Made minimal contribution to craft a multimedia presentation that identifies verbal and nonverbal communication.	Did not craft a multimedia presentation.	
2	<b>ASSIGNMENT 2</b> <b>Reflection</b> Demonstrate understanding of verbal and nonverbal communication strategies at site.	Thoughtfully reflected on the importance of understanding verbal and nonverbal communication strategies.	Reflected on the importance of understanding verbal and nonverbal communication strategies.	Made an attempt to complete the reflection that demonstrates understanding of verbal and nonverbal communication strategies.	Did not complete the reflection or demonstrate understanding of verbal and nonverbal communication strategies.	