

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_

**LESSON GOAL** Understand the importance of and steps to maintain a professional appearance.

**ESSENTIAL QUESTION** How does my appearance affect what people think of me?

### STUDENT EXPECTATIONS

1. Participate in discussions and gallery walk about professional appearance.
2. Identify dress codes for individual internship site.
3. Create a list of appropriate clothing items for site that you already own, as well as ones you might need to purchase.
4. Create a schedule in which you can manage time effectively to come prepared to site.
5. Write a reflection about personal appearance.

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.						
Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
2	<input checked="" type="checkbox"/> <b>ASSIGNMENT 1</b> <b>Gallery Walk &amp; Record Sheet Discussion</b> Contribute to discussion to develop an understanding of how appearance makes an impression and the importance of setting the right tone during your internship.	Took appropriate initiative in discussion to relay examples of professional appearance.	Contributed to discussion of professional appearance.	Made minimal contribution to discussion but understands professional appearance.	Did not participate in discussion or demonstrate understanding of professional appearance.	
2	<input checked="" type="checkbox"/> <b>ASSIGNMENT 2</b> <b>Draw Me</b> Contribute to list of items needed to look professional and verify ideas.	Worked creatively and cooperatively to create a comprehensive drawing/list that exemplifies professional appearance.	Contributed to professional appearance drawing/list.	Made minimal contribution to professional appearance drawing/list.	Did not contribute to professional appearance drawing/list.	
2	<input checked="" type="checkbox"/> <b>ASSIGNMENT 3</b> <b>What's in your Closet</b> Create a list of appropriate clothing items for site that you already own, as well as ones you might need to purchase.	Thoughtfully and thoroughly listed professional clothing for the student's specific job.	Completed a list of professional clothing for the student's specific job.	Made a minimal effort to complete a list of professional clothing for the student's specific job.	Did not complete a list of professional clothing for the student's specific job.	
2	<input checked="" type="checkbox"/> <b>ASSIGNMENT 4</b> <b>Daily &amp; Weekly Schedule</b> Create a schedule in which you can manage time effectively to come prepared to site.	Took initiative to compile a thorough schedule.	Contributed to the draft of a schedule.	Made a minimal effort to contribute to the draft of a schedule.	Did not contribute to the draft of a schedule.	
2	<input checked="" type="checkbox"/> <b>ASSIGNMENT 5</b> <b>Reflection</b> Demonstrate understanding of professional appearance at an internship site.	Thoughtfully reflected on the importance of professional appearance.	Completed the reflection and demonstrated understanding of professional appearance.	Made an attempt to complete the reflection that demonstrates understanding of professional appearance.	Did not complete the reflection or demonstrate understanding of professional appearance.	