

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**DIRECTIONS** You are ready to begin your first ePortfolio, which will be titled the **Yesterday ePortfolio**. In order to construct this portfolio, you will select and submit an artifact and write-up for each theme as well as your Skills Resume, Personal Education Plan, Self-Reflection Video, and Introduction of Self. Submit all artifacts and associated write-ups to your advisor via the drop box in **Sakai**. You also will need to include them in the Yesterday column of your ePortfolio matrix.

**REMINDER** You will organize your portfolio around five themes: Self Knowledge, Collaboration and Community, Communication Processes, Research and Assessment Tools, and Technology Tools. You will choose one assignment (an example of your work, also called an "artifact") that you have done this year that illustrates your experience with this theme. For example, if you completed a multimedia presentation for Spanish class, you could use this as an example of your experience with Technology Tools. If you created that presentation with a group, you could also use it as an example of Collaboration and Community. The artifact you choose is evidence that you have experience with this theme. You can use an artifact as evidence for more than one theme if you would like. Below each theme are some guiding questions to help you think through what you have created this year that could represent your work in that particular theme.

**ONCE** you have selected an artifact for each theme, you will complete a short reflection on the artifact that will be submitted to **Sakai** along with the artifact. These reflections also will be included in the Yesterday column of your ePortfolio matrix.

**COMPLETE** the template below thoughtfully and thoroughly. See the example for ideas.

## EXAMPLE

Theme: Collaboration and Community

Artifact: New Orleans Project

My theme is collaboration. To me, collaboration is more than just working with people; it is building a team and using each other's strengths to do the best job possible on whatever it is your doing. What I have chosen to show collaboration is a project I am still working on. The project is to help people in New Orleans. In this project, seven other students and I are working on several parts including a proposal, PowerPoint, and papers. We all have put a lot of work into this project and played off each other's skills. I wanted to use this because the New Orleans Project really helped me in working with groups and was very beneficial. We all have things that we are good at so what we did was sit down, talk in depth, and assign each person a part to do. So far this project has been a success and we could not have done it without help from each other. I have included a paragraph that I headed for our work but the others helped me perfect it and the teacher told me it was great. I have really enjoyed this project and will take the skills I have worked on to other projects so that they too can be this successful.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**ePortfolio – Personal Portfolio Assignment, *Yesterday* submission**

**Theme Self Knowledge**

(When have you learned more about yourself through a project or assignment?)

**Artifact Title** -

**Artifact Description** – Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** – What do you still need to improve on for this artifact?

**Strength** – In regards to this artifact, what do you think you did well?

**Additional Reflection** -

**Theme Collaboration and Community**

(When have you worked with other classmates to create a project or assignment? When have you learned more about what “community” means?)

**Artifact Title** -

**Artifact Description** – Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** – What do you still need to improve on for this artifact?

**Strength** – In regards to this artifact, what do you think you did well?

**Additional Reflection** -

**Theme Communication Process**

(When have you learned how to speak better or write better? When have you learned how to listen better?)

**Artifact Title** -

**Artifact Description** – Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** – What do you still need to improve on for this artifact?

**Strength** – In regards to this artifact, what do you think you did well?

**Additional Reflection** -

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Theme** Research and Assessment Tools

(When have you practiced your research skills? When have you assessed your own work?)

**Artifact Title** -

**Artifact Description** - Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** - What do you still need to improve on for this artifact?

**Strength** - In regards to this artifact, what do you think you did well?

**Additional Reflection** -

**Theme** Technology Tools

(What features did you have to use on PowerPoint to make your presentations this year? Have you learned anything about web design this year? Are there any other technology skills you've learned?)

**Artifact Title** -

**Artifact Description** - Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** - What do you still need to improve on for this artifact?

**Strength** - In regards to this artifact, what do you think you did well?

**Additional Reflection** -

**Artifact** Skills Resume

**Artifact Description** - Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** - What do you still need to improve on for this artifact?

**Strength** - In regards to this artifact, what do you think you did well?

**Additional Reflection** -

**Artifact** Personal Education Plan

**Artifact Description** - Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** - What do you still need to improve on for this artifact?

**Strength** - In regards to this artifact, what do you think you did well?

**Additional Reflection** -

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Artifact Self-Reflective Video**

**Artifact Description** – Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** – What do you still need to improve on for this artifact?

**Strength** – In regards to this artifact, what do you think you did well?

**Additional Reflection** -

**Artifact Introduction to Self**

**Artifact Description** – Describe the artifact in detail.

**Artifact Use** - When did you use the artifact, where, and why?

**Artifact Effectiveness** - What grade and feedback did you receive on the artifact?

**Rationale** - Why did you select this artifact? What meaning does it have to you?

**Improvement** – What do you still need to improve on for this artifact?

**Strength** – In regards to this artifact, what do you think you did well?

**Additional Reflection** -