

### LESSON GOAL

Prepare to interview by learning good question-asking techniques.

### ESSENTIAL QUESTION

What interviewing techniques are effective to get information from another person?

### INTEGRATING TECHNOLOGY

#### ANNOUNCEMENT

- Check Announcements for any information about assignments and due dates.

#### MY PORTFOLIO

- Consider submitting your work in this lesson to My Workspace for inclusion in My Portfolio.

#### MY WORKSPACE

- Complete your assignments in My Workspace.

#### LESSONS

- Review the lesson
- Complete assignments.
- Submit assignments

#### ASSIGNMENTS

- Use Assignments to submit your artifacts and reflections.

#### GRADEBOOK

- Check Gradebook for your lesson evaluation.

#### SCHEDULE

- Check schedule for assignments and due dates.

#### COMMUNICATE

- with your teacher or other students if desired
  - Blogger
  - Chat Room
  - Drop box
  - Mailtool

1 class period

### LESSON OVERVIEW

“There are no *foolish* questions, and no man has become a *fool* until he stops asking questions.”

This quote by mathematician Charles Steinmetz speaks to the importance of asking questions. Some people ask questions for a living: journalists, detectives, teachers. Questions are for information gathering but they are also for getting people to think, to dream, or to reflect. This lesson is intended to develop your questioning and interviewing skills.

### STUDENT EXPECTATIONS

1. Discuss experience with interviewing.
2. Participate in a catch a thief game that requires interviewing.
3. Review interviewing guidelines and identify difficult aspects of interviewing.
4. Plan an interview.
5. Set up an interview after approval and conduct it.
6. Write a newspaper article about the interview.
7. Write a reflection about the interview.

There are three assignments in this lesson that require you to have participated in the lesson activities. The first assignment is to prepare for an interview. The second is to conduct an interview and write an article about it. The third is to write a reflection about the interview.

### Here are the ways you can succeed in this lesson.

1. Engage in classroom discussions fully by offering thoughtful responses.
2. Enthusiastically participate in mystery and plan and ask probing questions to find the solution.
3. Take initiative to thoughtfully review guidelines and work with group to identify legitimate difficulties and offer productive solutions for them.
4. Carefully consider and plan an interview complete with what to ask, who to ask, and when and where the interview will take place.
5. Conduct an interview in a timely manner and write an interesting and comprehensive article about it.
6. Write a thoughtful reflection demonstrating understanding of the interview process and how to overcome difficulties.



### ASSIGNMENT 1

In class you have participated in discussions and a mystery game and you have reviewed guidelines to develop your interviewing skills. Now prepare for an interview by completing the *Interview Preparation* form. Consider the following.

- What do you want to find out?
- Who can you ask?
- When and where can your interview take place?
- How will you prepare for the interview?
- How will you record the interview?

Use *Sakai* Assignments Tool to submit this form for review and approval.

3. Write a one-page news article about your interview. Explain whom you interviewed, why, when, and where you interviewed, and what you learned from the interview.

Use the *Sakai* Assignments Tool to submit your articles for evaluation.



### ASSIGNMENT 3

In class you have participated in discussions and a mystery game and you have reviewed guidelines to develop your interviewing skills. You have also prepared for and conducted an interview, and written an article about it. Now reflect in writing on the following questions. Use the *Sakai* Assignments Tool to submit your reflection for evaluation.

- Recap what happened during the interview.
- What were you thinking?
- What were your fears or anxieties going into the session?
- What was the most valuable piece of information you gained from this lesson? Explain.



### ASSIGNMENT 2

In class you have participated in discussions and a mystery game and you have reviewed guidelines to develop your interviewing skills. You have also prepared for an interview and gotten approval for it. Follow these steps to complete this assignment.

1. Set up and conduct your interview.
2. Review and transcribe your notes so you can make sense of them. Make sure you got your questions answered.

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.

| Weighted Score | Category   | Exceeding<br>9-10 Points  | Meeting<br>6-8 Points                                 | Approaching<br>3-5 Points                                    | Emerging<br>0-2 Points  | Total |
|----------------|--|---|---|--|---|-------|
| 2              | <b>ASSIGNMENT 1</b><br><b>Interview Preparation</b> Plan for an interview by completing the <i>Interview Preparation</i> form. | Carefully considered and planned an interview complete with what to ask, who to ask, and when and where the interview would take place. | Completed an interview plan.                          | Partially completed a plan for an interview.                 | Made minimal effort to plan for an interview.                       |       |
| 3              | <b>ASSIGNMENT 2</b><br><b>Interview</b> Conduct an interview and write a one-page news article about it.                       | Conducted an interview in a timely manner and wrote an interesting and comprehensive article about it.                                  | Completed an interview and wrote an article.          | Made an effort to conduct an interview and write an article. | Made a minimal effort to conduct an interview and write an article. |       |
| 2              | <b>ASSIGNMENT 3</b><br><b>Reflection</b> Write a reflection about the interview process.                                       | Wrote a thoughtful reflection demonstrating understanding of the interview process and how to overcome difficulties.                    | Completed the reflection about the interview process. | Made an effort to complete the reflection.                   | Made a minimal effort to complete the reflection.                   |       |