

Interview Preparation

Name: _____ Date: _____

DIRECTIONS: This sheet will help you prepare questions to ask and follow up information for your interview. It is meant to be completed after you have reviewed the **Interviewing Other People - How to Interview** information and will help you prepare for your next interview. Good luck!!

Interviewee: _____

Date: _____ Time: _____

Organization name: _____ Title: _____

Interview length: 2 5 10 15 20 25 30

Question #1: _____

Question #5: _____

Question #2: _____

Follow-up question #1: _____

Question #3: _____

Follow-up question #2 _____

_____ :

Question #4: _____

