

Name: \_\_\_\_\_ Date: \_\_\_\_\_


Teacher: \_\_\_\_\_

**LESSON GOAL** Prepare to be interviewed successfully.

**ESSENTIAL QUESTION** What response techniques are effective in interviews?

### STUDENT EXPECTATIONS

1. View a presentation about interviews.
2. Prepare for, construct, and practice answering general interview questions.
3. Role play interview situations with effective and ineffective responses.
4. Prepare for, construct, and practice asking questions for an interview.
5. Write a reflection about the interview.

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.						
Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
1	<b>Discussion</b> Participate in a discussion about being interviewed.	Engaged in classroom discussions fully by offering thoughtful responses.	Participated in classroom discussions.	Did not offer comments during discussions but looked engaged and demonstrated active listening.	Did not participate in classroom discussions.	
1	<b>Presentation</b> View a presentation.	Engaged in presentation, asked questions, and provided thoughtful observations.	Viewed the presentation.	Made an effort to be engaged in the presentation.	Was not engaged in presentation.	
2	<b>Response to Questions</b> Create responses to interview questions.	Took initiative to work with group to respond to all questions exceptionally using the tips from the presentation.	Responded to all questions, demonstrating some understanding from the presentation.	Responded to some questions or parts of questions well, sometimes using tips from the presentation.	Made a minimal effort to respond to the questions.	
2	<b>Role Play</b> Present interview responses.	Took initiative to organize and participate in role-play to present question responses.	Participated in role-play to present question responses.	Made an effort to participate in role-play to present question responses.	Made a minimal effort to participate in role-play.	
1	<b>Questions to Ask</b> Identify questions to ask in an interview.	Thoughtfully reviewed questions and selected those that were personally meaningful.	Selected questions to ask in an interview.	Reviewed the list of questions to ask in an interview.	Made a minimal effort to review the list of questions to ask in an interview.	
1	<b>Discussion</b> Participate in interview discussion.	Engaged in classroom discussions fully by offering thoughtful responses.	Participated in classroom discussions.	Did not offer comments during discussions but looked engaged and demonstrated active listening.	Did not participate in classroom discussions.	
2	 <b>ASSIGNMENT</b> <b>Reflection</b> Write a reflection on being interviewed.	Wrote a thoughtful reflection based on prompt about interviewing.	Wrote a reflection based on prompt about interviewing.	Made a moderate effort to complete the reflection.	Made minimal effort or no effort to complete the reflection.	