

LESSON GOAL

Prepare to be interviewed successfully.

ESSENTIAL QUESTION

What response techniques are effective in interviews?

INTEGRATING TECHNOLOGY

ANNOUNCEMENT

- Check Announcements for any information about assignments and due dates.

MY PORTFOLIO

- Consider submitting your work in this lesson to My Workspace for inclusion in My Portfolio.

MY WORKSPACE

- Complete your assignments in My Workspace.

LESSONS

- Review the lesson
- Complete assignments.
- Submit assignments

ASSIGNMENTS

- Use Assignments to submit your artifacts and reflections.

GRADEBOOK

- Check Gradebook for your lesson evaluation.

SCHEDULE

- Check schedule for assignments and due dates.

COMMUNICATE

- with your teacher or other students if desired
 - Blogger
 - Chat Room
 - Drop box
 - Mailtool

2 class periods

LESSON OVERVIEW

What makes an interview successful? What makes the difference between getting the position and not getting it? In this lesson you will be learning techniques for a good interview that you may use to obtain an internship and carry over to when you are seeking employment.

You will be viewing a presentation that gives an overview of the purposes of interviews and what you can do to be prepared. You will then practice answering common interview questions and even come up with questions of your own to ask during an interview.

STUDENT EXPECTATIONS

1. View a presentation about interviews.
2. Prepare for, construct, and practice answering general interview questions.
3. Role play interview situations with effective and ineffective responses.
4. Prepare for, construct, and practice asking questions for an interview.
5. Write a reflection about the interview.

There is one assignment that requires you to participate in the discussions and role-play and to have an interview.

Here are the ways you can succeed in this lesson.

1. Engage in classroom discussions fully by offering thoughtful responses.
2. Engage in the presentation, ask questions, and provide thoughtful observations.
3. Take initiative to work with your group to respond to all questions exceptionally using the tips from the presentation.
4. Take initiative to organize and participate in role-play to present question responses.
5. Thoughtfully review questions to ask and select those that are personally meaningful.
6. Engage in classroom discussions fully by offering thoughtful responses.
7. Write a thoughtful reflection based on prompt about interviewing.



ASSIGNMENT

In class you discussed your experience with interviewing, you viewed a presentation about interviewing, and you role played responding to interview questions. You also identified questions to ask in an interview and you had a real interview. Think of these experiences as you write a reflection that addresses the following questions. When you are finished use *Sakai* Assignments Tool to submit your reflection for evaluation.

- Now that your interview is complete, do you think that you will get the internship?
- What do you think you did really well during your interview?
- What do you think you could have done better?
- Did you get good answers to the questions you asked your interviewer?
- What will you do differently next time you are in an interview?

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.

Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
2	ASSIGNMENT Reflection Write a reflection on being interviewed.	Wrote a thoughtful reflection based on prompt about interviewing.	Wrote a reflection based on prompt about interviewing.	Made a moderate effort to complete the reflection.	Made a minimal effort or no effort to complete the reflection.	