

Name: _____ Date: _____


Teacher: _____

LESSON GOAL Demonstrate proficiency with basic functionality of the **Sakai** course management system.

ESSENTIAL QUESTION How can I use **Sakai** to manage my class work?

STUDENT EXPECTATIONS

1. Use **Sakai** to
 - a. upload a picture
 - b. create and modify a profile
 - c. access a file
 - d. submit an assignment
 - e. post a message in the Chat Room
2. Reflect on how the **Sakai** program can be used to support your schoolwork.

Multiply the points by the weighted score and record in the total column for each rubric. Then tally the total points for the final score.						
Weighted Score	Category	Exceeding 9-10 Points	Meeting 6-8 Points	Approaching 3-5 Points	Emerging 0-2 Points	Total
1	Picture Upload a picture in Sakai .	Uploaded a picture and helped others.	Uploaded a picture to the correct folder.	Made some attempt to upload a picture.	Was unable to upload a picture.	
1	Profile Modify a profile in Sakai .	Created profile quickly and helped others.	Created a complete profile.	Made some attempt to create a profile.	Was unable to create a profile.	
1	File Access a file in Sakai .	Accessed the file quickly and helped others.	Accessed a file.	Made some attempt to access a file.	Was unable to access a file.	
1	Drop Box Submit an assignment via Drop Box in Sakai .	Thoughtfully completed assignment, submitted the assignment quickly, and helped others.	Completed the assignment and submitted it.	Made some attempt to complete the assignment and submit it.	Was unable to complete the assignment or submit it.	
1	Chat Room Post in a Sakai Chat Room.	Wrote an interesting message and posted it in a Chat Room.	Posted a message in a Chat Room.	Made some attempt to post in a Chat Room.	Was unable to post in a Chat Room.	
5	 ASSIGNMENT Reflection Write and submit a reflection about using Sakai .	Completed reflection, demonstrating full understanding of Sakai and how it can be used for schoolwork.	Completed reflection demonstrating basic understanding of Sakai .	Made an attempt to complete reflection, demonstrating minimal understanding of Sakai .	Was unable to complete reflection and did not show understanding of Sakai .	